



6 July 2016

Dear Parents

As always it is going to be a busy end to our school year at Lantern Lane. I would like to take this opportunity to explain what will be happening both at the end of this year and at the start of the new term

The teaching staff have been busy organising the children into their new classes. Once these are confirmed the teachers will complete their thorough handover of all the children's information.

Next year our school class structure will be slightly different due to us having additional classroom space. From September there will be the following classes:

Morning and afternoon F1 (nursery) classes

2 x Foundation 2 classes (Badgers)

2 x Year 1 classes

2 x Year 2 classes

2 x Year 3 classes

2 x Year 4 classes

2 x Year 5 classes

2 x Year 6 classes

We will be having some new teachers starting with us due to the expansion of the school and Mrs Thatcher, Mrs Thornhill and Miss Hubbard's maternity leaves. The new teachers are Miss Haigh, Miss Harbey, Miss Waggett and Miss Shacklady.

We will also having two new teaching assistants joining Lantern Lane - Mrs Keeley and Mrs Kandola.

As usual, the children will spend a morning with their new teachers on July 13th.

Following this, after school on the same day we will again hold our Meet the Teacher meetings which will enable you to hear about the expectations of your child's new year groups and meet their new teachers. On this evening the arrangements will be as follows:

3.30 PM - Year 1 meeting in Miss Millar's current classroom

3.45 PM - Year 2 meeting in Mrs Thornhill/Mrs Groombridge's current classroom

4.00 PM - Year 3 meeting in Mrs Ness' current classroom

4.15 PM - Year 4 meeting in Mr Thomas' current classroom

4.30 PM -Year 5 meeting in the mobile classroom (Mrs Thatcher/Mrs Gender's room)

4.45 PM - Year 6 meeting in the mobile classroom (Mrs Hancock's room)

On the swap over day the children will bring home a letter informing you of which teacher they will be with next year.

As already mentioned, Lantern Lane will have additional classroom space from September. This has been made possible due to the building of an annex which will be ready to use from September 2016. The annex

will be sited across the road from school next to the Barrett Homes development. We are told that all works will be completed by August 30th and the building will hopefully be handed over to school on August 31st.

The building will have four classrooms, two group rooms and a small office as well as the necessary welfare facilities etc. It is planned that Years 5 and 6 children will be taught in the annex. In addition to the indoor space there will also be sufficient outdoor play space for those children in Years 5 and 6 to have their break times in the annex area. The children will be escorted back to the school for lunchtimes and assemblies.

I have tried to list below answers to questions you may have about the arrangements for the annex. Much of this information will not affect many of you this year, but I felt it important to circulate this information to all parents.

- Year 5 and 6 children should be dropped off at the annex each day. If you have a child attending both sites please drop off at the annex first. A member of staff will be on the annex playground from 8.35 (no earlier) therefore there should be no reason for any children to be late to school at either building. If your child attends Kids Club in the morning, they will be escorted over to the annex by a member of their staff.
- Year 5 and 6 children should be picked up from the annex at the close of school. If you have children at both sites please pick up from the main building first and then quickly go and fetch your child from the annex. As is current practice, it is a parent's responsibility to let us know if you wish for your older child to meet you anywhere else.
- At the end of the day children in the annex attending Kids Club, Manor Farm or one of our after-school enrichment clubs in the main school will be escorted over to the main building by a member of our staff.
- Each classroom in the new build has an external door and therefore, as with the main site, teachers will be available at the start and end of the day.
- Year 5 and 6 will have break times at the annex. Morning play will continue to be 10.45 - 11.00, but afternoon play will only take place if it is felt one is required.
- Lunchtimes will remain the same with the children being brought over and taken back to the annex by our staff.
- The annex office will not be manned at all times. All communication, therefore, should continue to be through the main school office.

I am sure there will be other questions which I haven't even considered. If anyone has any then please complete the slip below with your question and I will endeavour to answer them either individually or another letter if the information given is relevant to all parents

As a result of the new build, the mobile classroom will no longer be needed and it is planned that this temporary classroom will be removed in October half term, thus giving the children more outdoor space on the main site.

Obviously with a handover on August 31st there is little time to prepare the building for the children's return, therefore in order to allow all staff to work together to safely 'transport' furniture and put displays up etc, the school will remain closed on September 6th. Children should return to school on Wednesday, September 7th.

I am aware there is a lot of information in this letter. If you wish to discuss any of this information further then please do not hesitate to contact me.

Yours sincerely

Mrs J M Butler
Headteacher